

Electronics Calibration

Productivity Quality, Inc. is looking to hire entry-level to experienced Electronic Calibration Technicians.

The skills and traits we're looking for include:

- Open to learning new technologies and skills
- Good written and verbal communication skills
- Strong mathematical skills
- Analytical skills for identifying and solving problems on-site at our client facilities
- Ability to use computer and software tools efficiently (Google & Microsoft)
- Familiar with technical documentation (i.e. ISO/IEC 17025 accreditation)
- Mechanical Aptitude
- Math measurement skills—English and Metric
- Exposure to G-Code and Macro Programming
- Attention to detail, methodical, and well organized

Electronic Calibration Technician Job Responsibilities Include:

- Perform depot-level calibration, adjustments, and verification of Precision Test and Measurement Equipment, TMDE to include AC but not limited to low level DC
- Process and maintain calibration data and records using our proprietary Supreme Metrology software in conjunction with our web-based gage management software
- Achieve above-average customer satisfaction with a timely turn-around of customer equipment and service
- Utilize IndySoft Commercial Lab Management software to document, generate reports, and equipment stickers as necessary
- Train and adhere to Standard Operating Procedures (SOPs)
- Follow engineering drawings, work order information, and other written and verbal specifications in the manufacturing process
- Maintain a safe and clean working environment by complying with procedures, rules, and regulations
- Ability to complete appropriate paperwork, maintain accurate records of production and report status of work
- Perform calibration of automated precision inspection equipment and related metrology equipment at the customer's site

- Troubleshoot and correct any issues in the hardware and software function of the system
- Write inspection routines and test installations to ensure systems are in proper working order
- Communicate changes in instructions or wiring schematics to coworkers
- Recommend any updates to procedures for accuracy and relevance
- Possessing and maintaining an in-depth knowledge of machine tool industry and product lines represented by the company

Requirements:

- CNC machine knowledge
- Ability to travel 50% of the time Monday to Friday
- Familiar with a variety of machine tool brands and control types
- Strong understanding of Metrology concepts
- 3-5 Years relevant calibration experience required with formal PMEL training preferred
- Proficiency in Google Suites, Microsoft Outlook, Excel, and Word as well as Fluke MetCal, MetTeam and the ability to quickly adapt to other custom software platforms used in day-to-day calibration activities
- Strong written and verbal communication skills, including interaction with clients and coworkers
- Analytical skills for identifying and solving problems on-site at our client companies
- Interpersonal Agility (flexing communication based on your audience)
- Self motivated and has the ability to work independently and in a team setting
- Computer and software tools efficiency (i.e. Microsoft Excel, Word, etc.)
- Understanding of technical documentation (i.e. ISO/IEC 17025 accreditation)
- Good Mechanical Aptitude
- Math skills required, in both English and Metric systems
- Attention to detail, methodical and well organized

About us:

Productivity Quality, Inc. is the Upper Midwest distributor for many of the best-known names in Metrology – Brown & Sharpe, Optical Gaging Products, Renishaw, Heidenhain, Mahr, and Mitutoyo. The products sold range from CMMs and Video Measurement Systems to hand measurement tools and hard gaging. In addition, Productivity Quality, Inc. offers calibration, inspection, training, and consulting services for measurement systems, gaging and machine tools. Our subsidiary, Advanced

Inspection Services, LLC – (AIS), is the leading contract dimensional inspection service in the area with customers nationwide.

PQI and AIS are both ISO/IEC 17025 Accredited. Productivity Quality, Inc. provides opportunities at all levels. We offer a competitive salary with a full benefits package including 401k program. PQI has an extremely high employee retention rate. It is a great place to work, to build a future in your new career and employs an incredible team of people to work with.

Please reply – TODAY – by sending your resume and cover letter with salary requirements to the Productivity Quality Inc. Human Resources Department at HR@PQI.net